

No. CRIS/GM-P(V)/EPS/4

Dated: 31.03.2010

Controller of Stores

NER, NFR, NWR, ER, ECoR, ECR,
SER, SWR & CLW

Principal Chief Engineer

NER, NFR, NWR, ER, ECoR, ECR,
SER & SWR

Sub: Implementation of E- Procurement system (EPS) on Railways.

Roll out scheduled for E-Tendering Module in your Railways is as per details given below. HCL team will be imparting hand holding training to various users of your Railway during the roll out. It is advised that a training room along with LCD projector may be arranged during roll out training for at least one/two days in your Railway so that functionality is demonstrated by the team before actual hand-holding session. It is advised to use this opportunity to impart training to maximum number of users of your railway, including users of Finance/accounts department. After satisfactory completion of roll out, a completion certificate as per in enclosed Performa has to be issued by nominated officer. It is requested that nominated officer may be asked to fill the performa and hand over the same to HCL team conducting roll out on your Railway.

Encl: As above


31.03.10
V.K.Srivastava
GM/P-V
SPC

COMPLETION CERTIFICATE FOR ROLL OUT

Sub: - Roll out an E-Procurement System.

Ref: - CRIS Contract No. 2007/CRIS/1112294 dated 12.10.2007

It is certified that roll out on E-Procurement system for E-Tendering as per following details, has been completed by the team deputed by M/s HCL.

The roll out was done from to at (Location/Railway).

Total No. of Participants during the roll out to whom hand holding training has been given is during the above period

Signature

Name of the roll out co-ordinator

Desig.